



Job Description

Position Title: Perioperative Coordinator

Reports To: Clinical Director, Administrator

Location: Peak One Surgery Center

Qualifications: Licensed R.N., BSN preferred, Specialty Certification preferred

Experience:

- Organized self-starter and able to work independently.
- Minimum 4 years experience in Perioperative Services- preferably in an ASC setting.
- Operating Room experience is required.
- Circulating and scrubbing experience required.
- Some PACU experience is preferred.
- Previous management experience preferred.

Contact Person:

Alena Pochman, Clinical Director
970-668-6643
alena.pochman@peak1asc.com

Other Pertinent Information:

- Assists in coordinating Perioperative Services, with an emphasis in operating room
- Directs and supervises functions and activities, maintaining a smooth work flow within the facility
- Interprets policies, procedures, standards and regulations as appropriate.
- Facilitates compliance to AAAHC standards.
- Performs duties in any nursing capacity as needed.
- Performs other duties as assigned by the Clinical Director to accomplish overall facility objectives.
- Candidate is a role model in being fair and objective. Possesses a positive and cooperative attitude.
- Assists with staff evaluations and counseling.
- Supports the facility in absence of the Director, with Administrative back-up.

If interested, please email your resume to Alena.Pochman@peak1asc.com